

Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

Minutes of the 34th Meeting of the BOG held on December 6, 2016 from 1300 hrs. onwards in the Conference Hall of PDPM IIITDM Jabalpur.

Members present:

Dr. Kota Harinarayana	Chairperson
Dr. Sankar K Pal	Member
Prof. Pramod Kumar Jain	Member
Ms. Tripti Gurha, MHRD (Representative of Shri Sanjeev Sharma)	Member
Prof. Harish Karnick	Member
Prof. Vijay K Gupta	Member
Prof. P. N. Kondekar	Member
Shri D. M. Gupta	Special Invitee
Shri R. P. Dwivedi	Secretary

The following members expressed their inability to attend the meeting due to prior commitments:

Prof. Sudhir Kumar Jain	Member
Prof. Janat Shah	Member
Shri Sanjiv Mittal	Member

BOG/34/1	Opening remarks by the Chairman, Board of Governors
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The Chairperson welcomed all the members of Board present specially Ms Tripti Gurha for sparing her valuable time from her busy schedule in the Ministry. The Chairperson emphasized on making the nearly complete buildings functional by spending some amount from institute funds as these buildings are required for proper functioning of the institute.

He also advised that the Institute should have a plan to make the Campus Smart. The smart campus must include smart labs/workshop, hostel, electrical system, solar system, water, sewage system, upkeep canteens etc. Prof VK Gupta & Prof. P.N. Kondekar have been assigned the duty to discuss with faculty and prepare a project report. It was also emphasized that institute shall work towards cashless transactions at all shops and outlets in the campus. Registrar has to ensure the same. The chairperson emphasized to augment



the recruitment process of faculty and ensure quarterly selection schedule. This would enable good faculty choosing to join the institute.

BOG/34/2	Overview and Action Report by the Director
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Prof Pramod Kumar Jain, the Director of the Institute welcomed all the members and action taken report was presented before the Board. The overview and progress report since last Board's meeting was presented before the Board. The Board recorded its appreciation for the achievement of the Institute.

BOG/34/3	Confirmation of Minutes of the BOG/2016/33rd meeting held on September 1, 2016.
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The minutes of the BOG meeting held on September 1, 2016 were circulated to the members. No comments were received. The Board confirmed the minutes.

BOG/34/4	To consider the recommendations of the Finance Committee.
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- (i) **FC/28/4 – Proposal for Revised Budget (Plan) for FY 2016-17 and Budget Estimate (Plan) for FY 2017-18.**

The Board has gone through the remarks and recommendations of the Finance Committee on the Revised Budget (Plan) for the FY 2016-17 and Budget Estimate (Plan) for the FY 2017-18 and approved the same.

- (ii) **FC/28/5 (i) – Adoption of Final Audit Report (SAR) for the FY 2015-16 on the Annual Accounts of the Institute.**

After going through the Final Audit Report (SAR) for the FY 2015-16 received from the office of the Director General (Audit) Central Receipt, (Gwalior), the Committee ratified the approval of Chairperson, FC and recommended the same for the approval of Board.

BOG/34/5	To consider the recommendations of the Building & Works Committee
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- (i) **B&WC/2016:23.03 – To discuss the status of construction projects of campus assigned to the CPWD and other matters such as providing of drawings, detailed expenditure statements alongwith completion certificate duly vetted by the Institute's Consultants.**

The Board considered the recommendations by the Building & Works Committee (BWC). The issue of non-cooperation from CPWD side was discussed at



length as CPWD is not providing the details of the works done so far, the amount spent out of the deposited funds, quantity of works completed and quantity remaining after the foreclosure of the works and also the status of various projects launched. The Board decided that the Institute shall request the Director General of CPWD for his intervention to enable the Institute to get the full information related to the construction works within 30 days failing which the Institute shall approach for Performance Audit of all the incomplete works to the appropriate agency. It was also proposed that all correspondence made to CPWD be copied to MHRD for taking this matter with CPWD at their end. Mrs Tripti Gurha agreed to send a letter to CPWD on this subject. Director, IIITDMJ should send relevant information to MHRD at the earliest.

- (ii) **B&WC/2016:23.04 – To discuss rates of power tariffs to be charged from the employees residing in Institute’s residential accommodation.**

The recommendations of the BWC are approved by the Board.

- (iii) **B&WC/2016:23.06 (i) – Awards of arbitrations against construction work of Hall of Residence – IV**

The Board approved the recommendations of the BWC.

BOG/34/6	Placing of Report of Raghavan Committee for adoption
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The Board adopted the Prof. Raghavan Committee Report for implementation with effect from the date of issue of notification by the MHRD i.e. 12th September 2016. The Board also approved that the experience gained by the employee before mapping and after mapping (equivalent positions as per Annexure V) shall be considered together during recruitment and promotion.

BOG/34/7	To discuss regarding extended tenure of Shri R. P. Dwivedi, Registrar and Mrs. Swapnali Gadekar, Deputy Registrar, subsequent to adoption of report on harmonization of non-faculty structure.
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The Board took decision to extend the tenure of Shri R.P. Dwivedi, Registrar and Mrs Swapnali D. Gadekar, Deputy Registrar upto one year wef 12.10.2016 subject to review on receipt of Raghvan Committee Report during the 33rd meeting of the Board. The Board members deliberated on the issue and decided to advertise the post of Registrar immediately. The present incumbent shall continue till the new appointment is made or up to 11.10.2017, whichever is earlier. For the post of Deputy Registrar, Institute shall advertise the same alongwith other positions of Deputy Registrar.



BOG/34/8	To constitute a peer review committee to review the performance of the Institute.
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In accordance to clause 27(1) of IIIT Act 2014, a committee constituting of the following members has been proposed by the Board to review and evaluate the performance of the Institute in achieving of its objectives during the period. Director is requested to take their consent and proceed accordingly.

- (1) Prof. S.K.Joshi, Ex DG, CSIR
- (2) Prof. B. Gurumurthy, IISc Bangalore
- (3) Dr. Soumyajit Ghoshal, UPES Dehradun
- (4) Prof. Phalguni Gupta, Director, NITTR Kolkata
- (5) Prof Pradyumna Vyash, Director, NID Ahmedabad
- (6) Prof. Santanu Chaudhury, Director, CEERI Pilani

BOG/34/9	To nominate one person as member of the Building & Works Committee in accordance to clause 20 (c) of the IIIT Act 2014.
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The Board approved the name of Shri D. M. Gupta, IOFS (Retd), Former DGOF & Chairman, Ordnance Factory Board as a member of the Building & Works Committee for a period of three years.

BOG/34/10	Appointment of Prof. V. K. Jain former faculty of IIT Kanpur, as Adjunct Professor, in Mathematical Engineering Discipline.
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The Board approved the appointment of Prof. V. K. Jain former faculty of IIT Kanpur, as adjunct Professor, in Mechanical Engineering Discipline on a consolidated monthly salary equivalent to Last Salary drawn (Basic+DA) minus Pension(Pension+DA) in his previous organization i.e. IIT Kanpur. The initial period of tenure is one year. The other terms and conditions shall apply.

BOG/34/11	To consider proposal to frame recruitment guidelines for Design faculty.
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The Board members deliberated on the prescribed academic qualifications and period of contract. It was resolved that revised proposal shall be discussed with Prof. Karnick before bringing it to the board in the next meeting.

BOG/34/12	To consider proposal for the Faculty Performance Appraisal.
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The Board approved in principle the format of performance Appraisal as proposed with a recommendation that academic and administrative parts shall be compiled separately. However, DoPT guidelines may be kept in view while finalizing the same.

BOG/34/13	Proposal to consider policy to grant CPDA to Research Engineers.
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The Board approved the CPDA to Research Engineers as proposed (Rs. 1.50 Lacs for a block of three years) and to be effective from the date of notification.

BOG/34/14

Ratifications

(i) To ratify adoption of Audit Report (Separate Audit Report) on the Annual Accounts of the PDPM-IIITDM Jabalpur for the F.Y. 2015-16.

The Board ratified the decision of the Chairman, BOG for adoption of Audit Report (Separate Audit Report) on the Annual Accounts of the PDPM-IIITDM Jabalpur for the FY 2015-16.

(ii) To ratify the approval, accorded by the Chairperson, BOG for granting a loan of Rs. 600 lakhs from the Institute's internal corpus.

The Board ratified the decision of the Chairman, BOG.

(iii) To ratify the recommendations of selection committees for faculty positions of Natural Science discipline.

The Board ratified the decision of the Chairman, BOG on the recommendations of selection committees for faculty positions of Natural Science discipline.

BOG/34/15

Agenda for Reporting:-

(i) Constitution of Research Council

The Research Council of PDPM-IIITDM Jabalpur has been constituted and notified vide notification number IIITDMJ/RO/NOTIFICATION/2016/2248 dated October 18, 2016.

The Board noted the same.

(ii) Progress on Start-up Centre

A Report on the progress of StartUp was presented before the Board. The Board noted the same to its satisfaction.



BOG/34/16

Any other agenda with the permission of the Chair.

(i) **Approval of Annual Report:** The Annual Report for the year 2015-16 was placed before the Board for its perusal. The Board approved the same for onward submission to MHRD to be placed before both the Houses of the Parliament.

Minutes submitted for approval please.

(Ram Phal Dwivedi)
Registrar & Secretary
07-12-2016

Prof. Pramod Kumar Jain, Director

Dr. Harinarayana Kota
Chairperson, BOG